

## **AQB Staff Meeting Minutes for September 6, 1996**

Mr. Thomas Brunk, AQB, Executive Director, Business Management Office

- We need more discipline in our PLAS input. The usage percentage is not very high for some individuals.
- The AFGE Partnership Council is scheduled for September 24 - 26.
- DASC will not be fee-for-service in FY 97 for AQ, MM & FO.

Lt Col Bob Gallagher, AQBB, Chief, Business Dev/Marketing Team

- Based on recent MMR, we are proposing a revision of the FY 97 FEDCAS business development goal. Previously we based the goal on maximizing utilization of the "additional" FTE authorized to support reimbursable business. This resulted in a goal that all agreed was not achievable. The new approach is to estimate the end of year FY 97 FEDCAS business by a "least squares" analysis projection based on the actual end of year data for FY 93 (our baseline year), FY 94, FY 95, and FY 96 (projected based on actual data through Jul 96). This results in a projected growth of 17 percent over the hours of CAS support charged to FEDCAS customers in FY 96 FEDCAS.

- The Air Force Association's Technology Exposition is 16 through 18 Sep in Washington DC. It is open to all DOD employees. Mike McLaughlin is the DLA/DCMC point of contact. He has brochures and additional information. If there is enough interest Mike can help set up car pools/vans to get to the Expo (or to the free Expo bus stop at the Pentagon). See or call Mike (767-2452) if interested. We have sent mass E-mail to HQC DLA/DCMC employees via the LAN.

- The AFA has made available space for us to set up the DCMC Trade Show display at their EXPO. We welcome volunteers to help us staff the booth during the Expo. See Mike McLaughlin.

- A representative from one of the Defense Mapping Agency's procurement offices (Bethesda, MD) will visit AQBB on Wednesday, September 11, for a briefing on DCMC's CAS.

- Speakers Bureau. Approximately one-half of the CON 301 DCMC speakers bureau members have completed their one year "tour of duty." AQBB requested team chiefs of the effected teams identify a replacement speaker. Not all team chiefs have yet done so. Lt Col Gallagher will pursue this issue with the appropriate team chiefs.

- The new DCMC marketing folders and brochures are now at the printers. We expect to have them available for use/distribution in four to six weeks.

- We expect to have the Assessment video and the Challenges III video's complete prior to the upcoming Commander's Conference.

Ssgt Jesse Montoya, AQBE, Chief, Command Support

- Margaret Johnson, AQBE, will be taking over travel for HQ DCMC.

Ms. Regina Bacon, Acting Team Chief, Business Office

- POM Issue Paper for additional funding is at the Pentagon.

- Deliberations regarding allocation of FY 97 Budget are on-going.

- The Business Process Team is meeting to develop recommendations for allocation of FY 96 end of year funds.

Col Frank Toda, AQBC, Performance Assessment Team

- No Input

Maj Jeff Whittall, USAF, DCMDI

- No Input